

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 4th October 2016 2016 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Jenny Head, Cllr Martin Jukes Cllr David Adams Cllr Andy Marr Cllr Roger Fitzwater Cllr Daphne Parris Cllr Gill Goode Cllr Tim Fulwell

BCLlr Dave Davis BCLlr Roger Dalton CCllr Homewood

3 members of public

1.	APOLOGIES None	
2.	MINUTES The minutes of the Parish council meeting held on the 6/9/2016 were proposed by Cllr Fulwell and seconded by Cllr Goode to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman. The minutes of the EGM were proposed by Cllr Fulwell and seconded by Cllr Goode and agreed by those as correct.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST Cllr Head Grounds maintenance	
5. 5.1	EXTERNAL REPORTS Borough Councillor: Report received. Dave Davis: The Transport Plan, an aspirational Transport strategy for Kent from KCC. Deadline 30/10 is on website. BCLlr Davis to contact other PC Chairs re 3 village liaison to discuss road to Pembury and the area around Hermitage Lane. Update on 155, Arriva not quoting evening bus times and have not told Medway or Maidstone, BCLlr Dalton has reported to Tracey Crouch. Clerk to report to TC. Question on safety of New Court Rd reported to KCC who raised no major safety issues, Police consider speed limit acceptable, completed Stage 3 safety audit. Chevrons and some signs been put up. Burham PC have also raised issues. Watlington PC was mentioned as having carried out many speed checks and gathered evidence but no action has been taken. Any problems must be reported on 101 and logged or not mentioned in police report. 5.2 County Councillor: Resurfacing request on Hall Rd. Email received. 5.3 Police report: None 5.4 Neighbourhood Watch Scheme: Cllr Marr has names of NHW. Will contact. 5.5 Youth Club: No contact	Clerk
6. 6.1	PLANNING Planning applications considered and commented upon by the Planning Committee	

<p>6.2 6.3 6.4</p>	<p>TM/16/02780/FL 490 Pilgrims Way TM/16/02812/RD School Farm Planning consents issued: None Planning applications refused: None Other planning issues: None</p>	
<p>7.</p>	<p>PETERS VILLAGE Traffic Lights. Work being carried out today, hopefully open by end of week BAM have supplied poo bin which has been removed Cllr Parris to find out where it is. Life buoys. Waiting to hear from Trenport and TMBC (who maintain the buoys on Trafalgar Close: Chris Fox)</p>	
<p>8.</p>	<p>MEMBERS OF PUBLIC Virginia Brown new Chair of Jellybeans, Jonathan Hill co member. There has been Fund raising to improve the garden, paint walls and fences, update turf and replace unsafe sheds. Would like to go ahead asap but will get in quotes and plans for next meeting. A proviso would be that If anyone hires the hall they should be allowed to use the outside. Cllr Fitzwater suggests we make a donation. Cllr Homewood asks about quote for astroturf £5500. Suggests he may be able to help with a 2nd quote. Clerk to forward. JB are to return next month with quotes for Council to discuss. Mr Hill questions Smoke alarm, Carbon monoxide alarm and if the hall has necessary fire safety certs. Are the certificates public record? Yes will be on Parish website. Some are on display in the hall. Lana Bettany: Suggestion that telephone box be turned into mini library. Shelving filled with books. Free to use. When a book is borrowed it has to be replaced, passes round photos. As soon as we have ownership we will decide what to do with it.</p>	<p>Clerk Cllr Fulwell</p>
<p>9.</p>	<p>STREET LIGHTING: LED lights will be installed 10th Oct-end of Nov Report street light 24 Request information on PC owned lights to be converted.</p>	<p>Clerk</p>
<p>10.</p>	<p>HIGHWAYS AND VERGES: Devolution of grass/hedge/shrubs cutting from KCC: Cllr Head discusses devolution, options: use KCC or use out own contractor. Discussion on price v. standard of delivery. Discussion on KCC quote. Total payment £851.05. Cllr Parris proposes we take their offer Cllr Adams seconds. Cllr Head abstains. 7 agree. Clerk to confirm with KCC. Road issues covered by BCllr report. Have put list of concerns together. Jamie Hare KCC attitude is wait and see. Cllr Parris asks about speed gun training. Alan Watkins Kent Police to attend PPP meeting to discuss speed training and police effectiveness. Proof of problem is the important thing but Police should do the speed checks. ROSPA or Brake for statistics to see if speed cameras work</p>	<p>Clerk</p>
<p>11.</p>	<p>FOOTPATHS/PROW:</p>	

	<p>Fly tipping on Hill Rd still there. A shed has been tipped off the steep slope, because it is so overgrown we cannot see the rubbish. FP6 still not maintained by PROW. Find out about Payback. Advertise for volunteer from village to liaise with Payback</p>	<p>Clerk</p> <p>Clerk</p>
12.	<p>ALLOTMENTS: Cllr Head explains about access through field which is on a lease. Graham West has provided key to cross his land.</p>	
13.	<p>WOULDHAM COMMON: Have now got spare keys to Freddie's litter bin to dispose of any rubbish collected. Bluebell Wood is establishing on Common.</p>	
14. 14.1 14.2	<p>VILLAGE HALL: Existing Hall: No meeting held Outside light doesn't work. Cllr Fulwell to fix. Proposed New Hall As per minutes of EGM. Cllr Fulwell working on plans and costings. Cllr Parris asks about specification. Cllr Fulwell says block building with brick skin. Cllr Goode expressed concern that the date for surveys being completed was only 7 days before the date for the lottery bid to be completed. Cllr Jukes pointed out that Ali Smith had agreed to this date. Photo exhibition: Wouldham Project to pay for flyers. Cllr Jukes has costed flyers: £51.98 for 1000. Will send to Cllr Goode and Fulwell to agree questions. Agree on yes/no answers. Is the Village Hall committee to continue as a charity? Cllr Head requests this item be put on next Agenda. Cllr Fulwell. We cannot receive grants for hall unless it is a charity. A new constitution is to be agreed by WPC.</p>	
15.	<p>RECREATION GROUND: Discussion on repairs to playground equipment Cllr Fulwell proposes and Cllr Jukes seconds that we use the Barge quote. All agree Work done from Barge, repairs done to matting. Sanding and painting volunteer paid for by commuted sum. Resident has made lid for table which will be installed tomorrow. Work completed on Rec; Old fences removed, ground flattened, first of storage container in and the other one is on the way. Old shed has been disposed of. Roof trusses of social club had been buried so now have to be cleared. Cllr Head is working on this.</p>	
16. 16.1 16.2	<p>ADMINISTRATIVE AND FINANCIAL MATTERS: Approval of accounts: Cllr Adams and Cllr Fulwell sign cheques. Cllr Fulwell proposes and Cllr Jukes seconds. Authorization for £250 for display boards for photographic display All agree. Cllr Head: Estimate of costs so far for storage cabin for CCTV: Storage cabin £1325 + VAT, small cabin free, electricity connection approx. £300. John to dig trench. CCTV unit and fixings from £3000 budget.</p>	<p>Clerk</p>

	<p>Fun Day group would like to donate £500 towards the cabin for use of storing Fun Day equipment. In writing that it guarantees usage by the Fun Day in perpetuity. Also electricity can be used by future Fun Days.</p> <p>Budget/spend review: Clerk goes through budget, Cllr Head comments that we have a healthy bank balance. Thoughts on things we need to purchase.</p> <p>Cllr Jukes: the motor gate into Rec too small. Can we have gates installed which go back against the fence for proper access? Clerk to get it costed.</p> <p>Suggestion on using precept for tarmac car park.</p> <p>Standing orders/media policy. Need to review media policy with respect to posting on FB. Consider what and how we are posting. Concentrate on positivity not negativity.</p> <p>Cllr Head requests a longer meeting after 10pm.</p> <p>Discuss and approve matters for Parish Magazine:</p> <p>Street lights, report 101, co ordinator for payback, Rec and common take rubbish home, scarecrow competition, 60 + club raised £640.16, 155 evening service, congrats to Mike, idea of JB and phone box</p>	Clerk
17.	<p>CORRESPONDENCE:</p> <p>TMBC refusing nomination for school to go on “List of Assets of Community Value”</p> <p>KCC Pothole blitz</p>	
18.	<p>DATE OF NEXT MEETING: 1st November</p>	
19.	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</p> <p>Cllr Fitzwater: Numbers of emails in 3 days 119 , does not aid communication it hinders it. Any emails that might be important get lost. Not interested in arguments, does not want to be CC'd into them.</p> <p>Cllr Parris: Wreath for remembrance.</p> <p>Cllr Fulwell Orbit insulation.</p> <p>Nicky is away but will be working normally</p> <p>Meeting closed 10.15</p>	

Wouldham Parish Council- cashflow to end of financial year 2016-2017

For October

Bank Account Balance as at 23rd Sept.

Balance brought forward from August 25th 2016

Less payments September 16 meeting

Current account Nat West	50436.5	52790.64
Savings account Nationwide	10362.21	
Reserve account Nat West CLOSED	0	
Monies belonging to Youth Club	83	
		-
Monies belonging to Fun Day (incl 2016 budget)	2271.14	81

receipts paid in September

Fun Day receipts	£	910.01	
Fun Day receipts	£	292.12	
Transfer from Reserve account			£ 39,988.62

Precept from TMBC	£ 13,840.00	
Council tax support	£ 1,117.50	
Bank charges refund	£ 198.78	<u>£ 16,358.41</u>

Cheques remaining uncleared

3086 VOV PCSO training	£ 200.00	
3100 Headland	£ 70.00	
3104 KALC	£ 72.00	<u>£ 342.00</u>

52448.64

Cheques cleared up to 23rd Sept

3094 J Rutherford website	£ 68.39	
3098 Playsafety	£ 121.80	
3099 Wouldham VH	£ 80.00	
3101 N Grimes salary	£ 1,024.41	
3102 All Saints church	£ 918.00	
3103 VH Fun Day hire	£ 32.00	
SO F Rance litter duties	£ 199.80	
DD E On street lighting	£ 21.99	
BACS Thameside Cabins	£ 1,590.00	<u>£ 4,056.39</u>

Payments to be approved October meeting

3105 Staples stationary	£ 123.41	
3106 SJS property allotments	£ 330.00	
3107 N Grimes Fun Day	£ 81.00	
3108 G Goode bulbs	£ 36.71	
3109 N Grimes salary	£ 1,039.61	
SO F Rance litter duties	£ 199.80	
DD E On street lighting	£ 21.99	
3110 HMRC PAYE	£ 596.94	
3111 Came&Co insurance	£ 2,287.77	<u>£ 4,717.23</u>

47731.41

Estimated balance carried forward to November 2016

Current account Nat West		£ 47,731.41
Savings account Nationwide	CLOSED	£ -
Reserve account Nat West		£ 10,362.21
		£ 58,093.62